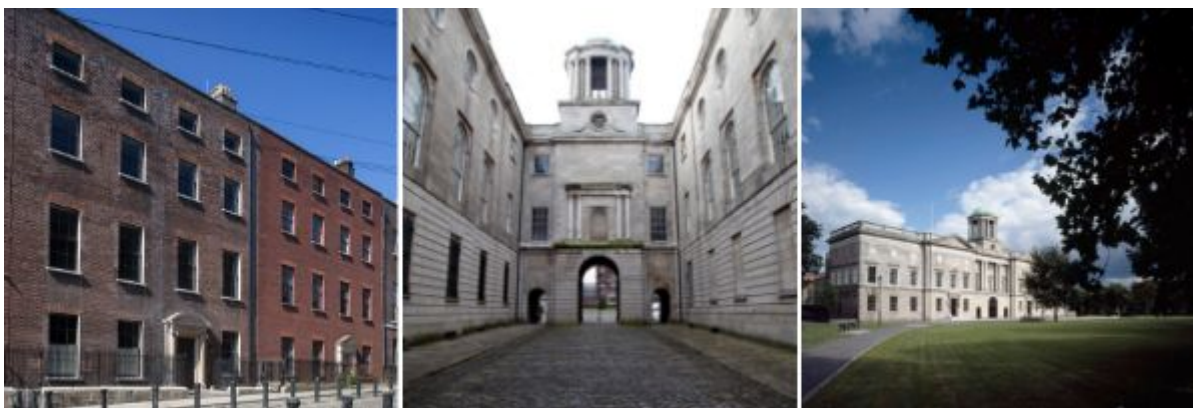


Open Call for the inaugural Creative Residency How to make an application

A Creative Residency by the Honorable Society of King's Inns and Dublin City Council Culture Company



The Honorable Society of King's Inns and Dublin City Council Culture Company invite applications from artists to spend six months living and working in the unique environment of King's Inns, in Dublin 1.

The residency offers accommodation, a stipend and additional funds for the creation of an artwork.

This document details the full award brief and how to make an application. The deadline for applications is **5pm on Monday 10th June 2019** and applications should be submitted with all of the required documents, as outlined below, [using the form in this link](#).

- [The award brief](#)
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THE AWARD BRIEF

The Creative Residency will, in essence, provide time and space for the selected artist to develop and explore, through their practice, the theme of art and law with reference to King's Inns and the Honorable Society of King's Inns. Through the residency, The Honorable Society of King's Inns and Dublin City Council Culture Company seek to support an artist in the creation and presentation of a new work. All formats and all art forms are eligible.

The selected artist will have access to the places, people and resources of the Honorable Society of King's Inns and Dublin City Council Culture Company and an opportunity to make contacts and identify resources (peer network, public spaces, library) that may assist in the further development of their practice in Ireland. The new creative work will be included in the Honorable Society of King's Inns public engagement programme.

The Creative Residency will be overseen by the Creative Residency Advisory Group comprising Mary Griffin, Under Treasurer / CEO and Renate Ní Uigín of The Honorable Society of King's Inns; Michael Cush, Barrister; Iseult Byrne, CEO and Aalia Kamal, Head of Engagement Dublin City Council Culture Company and David Bolger, Coiscéim Dance Company. The residency shall be project managed by Tracy Geraghty, Dublin City Council Culture Company.

Applications are invited for creative proposals which explore the theme of art and law with reference to King's Inns and the Honorable Society of King's Inns. Please see section 'Guidelines for making an Application' below on how to submit an application.

We ask that applicants:

- Be available for the timelines as indicated in this open call.
- Evidence a basic understanding of and interest in the theme of art and law with reference to the Honorable Society of King's Inns and King's Inns.
- Seek to create new work with a direct reference to the Honorable Society of King's Inns and King's Inns.
- Focus on an exploration of the Honorable Society of King's Inns and its place in the city, from the inside out and the outside in.
- Create a context in which discussion by the public about art, law and the Honorable Society of King's Inns, possibly provocative but always respectful, can happen.

THE AWARD

What does the award offer?

1. Residence / Workspace

Through the residency, the Honorable Society of King's Inns and Dublin City Council Culture Company offer a residence/workspace at the Gate Lodge at King's Inns for the period 1st September 2019 - 28th February 2020. The Gate Lodge at King's Inns includes a living room/studio space, a kitchen/dining room, a separate bedroom and bathroom. There is a small backyard. This location is envisaged as a living space, but may also be used as an office or a creative workspace, with limitations. For example, it is not a wet space or a large group workshop space.

2. Access

The Society will provide the selected artist with access to the venue and resources at The Honorable Society of King's Inns including the library, park, staff and students (by prior arrangement) and dining hall. All subject to availability and accessibility.

Please note that the Gate Lodge (the residency space) is not Part M compliant. The majority of the King's Inns buildings were designed and constructed in the early 1800s, therefore, accessibility is limited. The single storey Gate Lodge is at ground level. The only part of the main building that is wheelchair accessible is the basement.

If you have accessibility requirements, please inquire in advance through opencall@dublincitycouncilculturecompany.ie so that reasonable accommodation can be made as possible by the restrictions of the facilities.

3. Peer Support

The selected artist can access the wider experience and knowledge of the Creative Residency Advisory Group, the staff of the Honorable Society of King's Inns and Dublin City Council Culture Company.

Once selected, the successful artist will meet the Advisory Group ahead of the residency, during an initial development phase, to discuss in more detail how the opportunity can be best tailored to the artist's needs, *vis-a-vis* space, additional supports and logistics in terms of travel and a particular workspace accommodation if required.

The selected artist's principal point of contact and support during the residency will be Project Manager, Tracy Geraghty, of Dublin City Council Culture Company.

Dublin City Council Culture Company will offer peer support and learning over the course of the residency. The selected artist will be encouraged and invited to regularly meet, share

experiences and discuss their research with the artists and cultural teams working on Dublin City Council Culture Company projects and programmes around the city.

The selected artist will be supported by the Advisory Group, the Honorable Society of King's Inns and Dublin City Council Culture Company in the development and realisation of their new creative work. This might include project management, production, marketing and other supports to be discussed.

4. Financial Support

A stipend will be offered to the recipient of the Creative Residency award. This will range from €4,500 to €7,000 depending on the nature, particulars and requirements of the successful application.

Additional funds will be made available for the creation of the new artwork, including an agreed artists fee, materials and production costs, within reason.

Who is eligible?

Artists based in Ireland, with a proven track record of working creatively are eligible.

The residency is open to any medium (architecture, circus, crafts, dance, digital media, film, movement, music, spectacle, theatre, writing, visual art, as well as multi-disciplinary practice and design of all kinds).

The artist must be available to commence and undertake the Creative Residency from 1st September 2019 to end February 2020.

What is required of the award recipient?

- To complete the residency within the six months time frame and spend approximately 80 days actively working on the project. The working pattern and programme of work will be agreed with the successful applicant.
- To create a creative response / new work at the end of the residency, which should be a final (permanent or temporary) creative work for public presentation, which will bring all elements of the residency together.
- To maintain regular contact with the Project Manager and contribute to monthly reports (written and/or verbal) to the Advisory Group.
- To actively seek out information, research and opportunities relevant to the residency.
- To attend meetings with the Advisory Group and other meetings and events, as required, of the Honorable Society of King's Inns and Dublin City Council Culture Company (such meetings and events will be intended to provide support, guidance and promote the residency and the artist).

- To work with the Project Manager to refine and structure the creative response / artwork proposal during an initial development phase.
- To work with and present to the Advisory Group, in a timely fashion, their proposal for a creative response / artwork for discussion and agreement, with a view to completion within the residency time frame.
- The creative process or the creative response may have multiple components for the Honorable Society of King's Inns, such as workshops and discussion, exhibition, performance and/or publication, photography, film or curatorial process to create a context in which to provoke greater discussion.
- The successful artist will ensure that the final creative response remains available to the Honorable Society of King's Inns and Dublin City Council Culture Company for future presentation if requested.

Evaluation criteria for the selection process

- A clear and concise response to the Creative Residency award brief that includes all of the application details as laid out below.
- Evidence of an understanding of the Creative Residency award brief.
- Evidence of an understanding of and interest in the theme of 'art and law with reference to the King's Inns'.
- Quality and relevance of previous artistic, collaborative and/or socially engaged practice, including previous commissions.
- Previous experience of successfully working with: public institutions, professional organisations and the public or communities.
- Ability to manage time and to complete a creative programme within a specified, limited time period and in a professional manner.
- Ability to work in an accessible and inclusive way and to communicate well.

Queries and site visits

We have arranged two dates where potential applicants can receive an orientation tour of King's Inns and the Gate Lodge accommodation. These will take place on Saturday 25th May at 10am (the site visit will take two hours) and on Thursday 30th May at 10am (the site visit will take two hours).

You can attend a site visit on either date by registering your interest by emailing opencall@dublincitycouncilculturecompany.ie

The orientation tour will take place promptly at the start time and will be conducted in a group of those who wish to attend (not private). There will also be a short briefing available at the end on the Creative Residency and the application procedure and it will be possible to ask questions. The site visit will take two hours in total.

APPLICATION DETAILS

Application content

In order to make the best case for why you should receive the Creative Residency Award, you should give careful consideration to what you include in your proposal and follow the instructions below.

For your application to be considered, please submit the following four documents:

Description of practice (2 A4 page maximum)

Please submit this in one document as either a PDF, DOC or DOCX file, max file size 16MB.

Please name your file using the following naming convention: *nameofapplicant_practice*

This should include:

- A brief description of your practice and/or your work
- A list of any of the following that may apply to you:
 - Any other residency awards received.
 - Experience of successfully working with public institutions or professional organisations, commissions and the public or communities.
 - Previous artistic, collaborative and/or socially engaged practice.
 - Experience of delivering a creative programme within a specified, limited time period through a residency or specific project.

Proposal (2 A4 page maximum).

Please submit this in one document as either a PDF, DOC or DOCX file, max file size 16MB.

Please name your file using the following naming convention: *nameofapplicant_proposal*

This should include:

- An outline of your initial plans for what you want to do during the six months of the Creative Residency, and how you plan to do it - including an approximate timeline.
 - NOTE: We are looking for a single, coherent outline proposal which addresses the themes outlined in the brief upon which to base our assessment that can then be developed and discussed if successful.
 - NOTE: As mentioned above, your proposal, if selected, will be refined and structured during the initial development phase and then agreed with the support of the advisory group.
 - NOTE: Proposal may be adjusted through the process of research and will be subject to available resources.

Statement (1 A4 page maximum).

Please submit this in one document as either a PDF, DOC or DOCX file, max file size 16MB.

Please name your file using the following naming convention: *nameofapplicant_statement*

This should include answers to the following questions :

- Why do you want this award and believe a creative residency is interesting for you at this time?
- Why you think your proposal fits the brief?

- Why you believe the residency will contribute to the development of and/or consolidate your collaborative arts practice?

CV

Please submit a CV (4 page max)

Please submit this in one document as either a PDF, DOC or DOCX file, max file size 16MB.

Please name your file using the following naming convention: *nameofapplicant_cv*

Example of previous work

Please submit examples of 3 of your recent projects or artworks.

Please submit a short description of your project or artwork (1000 character limit/approx 120 words) directly in to the application form. For each project or artwork example you also have the option to include the following, where applicable, to support your application:

- 1 weblink to a video file
- 1 weblink to a website
- 1 image file (uploaded as PDF, PNG or JPEG. Max file size 16MB)
- 1 additional document (uploaded as a PDF, DOC or DOCX, Max file size 16MB)

Please include the name of the applicant (artist name) in the filename for any documents that you upload.

Please note that you do not need to supply all of the options available for each example.

Please only provide those that strongly support your application.

Submission details

The deadline for applications is 5pm on Monday 10th June 2019.

Applications should be submitted with all of the required documents (as outlined above) [through this link here](#).

All applications received within the deadline will receive an automated acknowledgement. Incomplete applications will not be assessed. It will not be possible to provide feedback on the selection process to unsuccessful applicants.

Queries in advance should be sent by email to opencall@dublincitycouncilculturecompany.ie.

Selection process

Applications will be reviewed by a panel which will include representatives from the Honorable Society of King's Inns, Dublin City Council Culture Company, as well as independent representatives from the cultural sector and professional artists. The assessment will be made of the eligible applications received based on the criteria laid out in this notice. The panel reserves the right to invite shortlisted applicants to interview.

Decisions will be communicated by 15th July 2019 or as close to that as possible, subject to any interview process and scheduling thereof that may take place.

Please note that Dublin City Council Culture Company is committed to developing policies and practices ensuring that accessibility, Universal Design and reasonable accommodation for people with disabilities are taken into account. Reasonable accommodation of access requirements will be made for interview candidates and interviews will take place in an accessible location.

Dublin City Council Culture Company is an equal opportunity employer. For more information on our [Equal Opportunities Policy, please see here](#).

We are committed to respecting and protecting your privacy. We keep several kinds of personal data about our prospective employees and contractors so we can manage the recruitment and selection process effectively and efficiently and meet our legal obligations. For more information please see our [Privacy Notice for Applicants here](#).

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Ends.